



## **WATESOL Travel Grant Application Guidelines**

The WATESOL Travel Grant is intended to help WATESOL members cover the costs of traveling to any conference relevant to the teaching of English as a second/foreign language. The recipient of the WATESOL Travel Grant will receive up to \$500 in a form of reimbursement for conference travel expenses. Applications will be evaluated by the WATESOL Executive Board, who will award the Travel Grant within a month of the application deadline.

WATESOL Travel Grant recipients are required to write and submit an article (800-1300 words) for the WATESOL Newsletter, giving an account of their conference experience.

WATESOL awards one Travel Grant per calendar year.

**Only WATESOL members are eligible for the WATESOL Travel Grant.**

### **How to Apply**

1. Complete the application (including all requirements listed below) on the WATESOL website by **January 15<sup>th</sup>, 2017**.
2. Describe (250 words maximum) how the WATESOL Travel Grant will assist you in your professional development as ESL/EFL educator. Explain how the conference you plan to attend will benefit you and how you plan to use the information from the conference in your teaching and professional work.
3. Include a budget of estimated conference expenses. Eligible expenses: registration fees, transportation expenses, and lodging expenses.
4. In a separate file, include your resume.

**Applications that do not meet submission requirements described above will be disqualified.**

*Questions?* Contact the WATESOL Past President at [watesolpastpresident@gmail.com](mailto:watesolpastpresident@gmail.com)